

LOCKER ROOM ATTENDANT

DEFINITION

Under the general supervision of the Site Administrator, issues, maintains, and stores towels, uniforms, and athletic equipment utilized in physical education classes and athletic activities; performs a variety of custodial and attendant duties in shower, locker, and restrooms; performs other related duties as assigned and/or required.

ESSENTIAL DUTIES

- issues, checks in, and accounts for towels, uniforms, and equipment used in physical education classes and athletic events
- labels and marks physical education and athletic equipment and supplies
- maintains an adequate inventory of towels, uniforms, and equipment
- sorts clothing, uniforms, and towels for laundering
- issues lockers and locks and maintains records and files of locker assignments and lock combinations
- sweeps and mops floors, dusts lockers, cleans mirrors and basins, empties and cleans waste receptacles
- may fill and collect money from vending machines and prepare cash receipt records
- assists in the setup of field and gymnasium equipment, and the layout and lining of fields
- may perform minor first aid tasks and prepare accident reports; assists in the supervision of the shower and locker rooms to ensure against potential safety hazards and to maintain appropriate standards of student conduct

QUALIFICATIONS

Knowledge of: Methods, procedures, supplies, and equipment utilized in the conduct of a physical education and athletic program; cleaning materials, supplies, and equipment; safe working methods and procedures.

Ability to: Perform light to moderately heavy manual activities; maintain physical education and athletic uniforms and equipment in good repair; perform a variety of custodial functions; communicate effectively in oral and written form; establish and maintain cooperative working relationships with students and staff.

PHYSICAL DEMANDS

The physical requirements indicated below are examples of the physical aspects that this position must perform in carrying out essential job functions.

- will frequently exert 50 to 75 pounds of force to lift, carry, push, pull, or otherwise move objects
- will involve walking or standing for extended periods of time, will occasionally be required to bend, stoop, crouch, kneel, reach above shoulder level, and/or to ascend and descend a step stool or step ladder, stairs, scaffolding, and ramps
- must be capable of perceiving the nature of sound
- must possess visual acuity and depth perception
- must be capable of providing written and oral information, both in person and over the telephone
- must possess the manual dexterity to operate equipment and use hand tools, and handle and work with various materials and objects
- exposure to hot, cold, wet, humid, or windy conditions caused by weather may occasionally be experienced

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

EXPERIENCE AND EDUCATION

Experience: Experience in custodial work is required, and experience and ability to work with adolescents is desirable.

Education: Verification of a High School diploma, a GED certificate, or a higher degree.

License Requirement: Possession of a valid California Motor Vehicle Operator's License.

Condition of Employment: Insurability by the District's liability insurance carrier may be required.

5/2008