

MAINTENANCE WORKER I

DEFINITION

Under general supervision of the Maintenance Supervisor, assists in the performance of skilled trade and semi-skilled maintenance, repair, and construction tasks pertaining to school facilities, offices, and large buildings; performs other related work as required and/or assigned.

ESSENTIAL DUTIES

- performs semi-skilled tasks of a general nature in maintenance, repair, and construction work in the basic maintenance trades, including carpentry, painting, electrical, plumbing, heating, air conditioning, locksmithing, carpet and tile installation, and metalsmithing
- assists in, or performs a variety of functions in the construction, installation and maintenance of roofs, furniture, fences, playground equipment, shelving, chalkboards, bulletin boards, and a variety of other structures and fixtures
- assists in the installation, repair and maintenance of gas, water, and electrical lines
- may install and replace door and window glass
- assists in the repair and maintenance of heating, ventilation, and cooling equipment
- assists in replacing carpeting and floor tile
- assists in the installation, repair, and maintenance of door locks and closures
- changes filters, belts, cleans coils on a variety of HVAC units
- operates equipment, such as light trucks, tractors, personnel lifts, and other related motorized equipment

QUALIFICATIONS

Knowledge of: Basic methods, techniques, materials, tools, and equipment used in maintenance, repair, and construction functions; rules, regulations, and operational procedures pertaining to repair, maintenance, and construction of school buildings, machines, and equipment; safe working methods and procedures, OSHA and South Coast Air Quality regulations.

Ability to: Use a variety of tools and equipment utilized in one or more of the basic maintenance trades, maintain simple records and prepare reports; understand and follow oral and written directions; establish and maintain cooperative working relationships.

PHYSICAL DEMANDS

The physical requirements indicated below are examples of the physical aspects that persons within this classification must perform in carrying out essential job functions.

- will frequently exert 50 to 75 pounds of force to lift, carry, push, pull, or otherwise move objects
- will involve walking or standing for extended periods of time, will involve ascending and descending ladders, stairs, scaffolding, and ramps
- must possess the ability to hear and perceive the nature of sound
- must possess visual acuity and depth perception
- must be able to provide oral information, both in person and over the telephone
- must possess the manual dexterity to operate hand tools and related equipment, and to handle and work with various materials and objects
- may be occasionally exposed to hot, cold, wet, humid, or windy conditions caused by weather

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

EXPERIENCE AND EDUCATION

Experience: Two years of experience in general building maintenance and repair, or construction work.

Education: Verification of a High School diploma, a GED certificate, or a higher degree, supplemented by specific training in one or more of the maintenance trades is desired.

License Requirement: Verification of the possession of a valid California Motor Vehicle Operator's License.

Condition of Employment: Insurability by the District's liability insurance carrier may be required. Finalists scheduled for an interview must provide a current DMV printout (not more than 30 days old) prior to the interview.